



Peninsula Metropolitan Park District

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REGULAR MEETING MINUTES: Tuesday, February 18, 2020, 7:00 pm

Gig Harbor Civic Center Council Chambers (3510 Grandview St., Gig Harbor, WA 98335)

Call to Order: The meeting of the Peninsula Metropolitan Park District was called to order by President Hill at 7:00 pm

Commissioners Present:

Maryellen (Missy) Hill
Amanda Babich
Laurel Kingsbury
Steve Nixon
Kurt Grimmer

Staff:

Doug Nelson
Eric Guenther
Elaine Sorensen
Stacie Snuffin
Kelly Darling
Brycen Toney
Ron Martinez
Chuck Cuzzetto

ITEM 1

Approval of Agenda

Commissioner Nixon made the motion to approve the agenda, seconded by Commissioner Grimmer. The agenda was approved with a 5-0 vote

ITEM 2

Citizen Comments: None

ITEM 3

Presentations

3.a Advisor for the 9th grade students “Big Picture” program (Henderson Bay)

Kaitlin Horton presented the Big Picture (job shadowing) program for Henderson Bay High School students with PenMet Parks. She announced that one of the students who did a job shadow with our Marketing Specialist, Chuck Cuzzetto just graduated, and that two more student’s will be doing a job shadow with us soon.

3.b PenMet Parks Adaptive Recreation Program

Special Populations Recreation Technician, Denise Trembly gave a presentation on PenMet Parks Adaptive Recreation Program. She gave a brief history and explanation of what the program is about and activities that they provide. She gave an update the Valentine’s Adaptive Recreation event and how successful it was along with some past events. She talked about some of the things the program focuses on, like having fun, being active, making friends and what is possible

after high school for individuals with special recreation and leisure needs. President Hill on behalf of the Board of Commissioners thanked Denise for all she does for the program. The Commissioners presented Denise with the PenMet Parks Employee Spotlight for this quarter for all her outstanding work with the program.

3.c Executive Director's Report

Executive Director Doug Nelson honored PenMet Park's Facility and Parks Manager, Ron Martinez with a plaque for 10 years of service along with comments from his coworkers. He also introduced our newest staff member, Recreation Specialist, Brycen Toney. Commissioners welcomed Brycen. Nelson announced that the RFQ for the new PenMet Community Recreation Center will be going out for solicitation. Nelson reported on upcoming events and an upcoming staff training. There was a discussion on where to find the CRC documents on PenMet's website and feedback on adjusting the design for ease of use. PenMet staff and commissioners discussed a few items from the staff report.

3.d President's Report

President Hill updated the board on progress being made regarding the purchase of tablets for board use. She also shared that documents often used by the Board will be uploaded to either Dropbox or SharePoint depending on staff usability preference.

ITEM 4

Consent Agenda

Commissioner Grimmer made a motion to approve the agenda, seconded by Commissioner Nixon. The agenda was approved with a 5-0 vote

4.a Approval of Meeting Minutes

2-4-20 Study Session and Regular minutes

4.b Approval of Vouchers

\$223,350.66 Reference Number: V2020-042-080

ITEM 5

Unfinished Business: None

ITEM 6

New Business

6.a Fundraising Consultant for CRC project

Commissioner Nixon made a motion to approve PenMet Parks to move forward with an RFQ for a fundraising consultant, seconded by Commissioner Babich. The motion was approved with a 5-0 vote. The Board and Executive Director Nelson discussed the process of going forward with an RFQ for fundraising and sponsorship and other considerations for future RFQs.

- 6.b Contracted Consultant to serve on Design Firm Selection Panel**
Commissioner Babich made a motion to approve PenMet Parks to move forward with a contracted consultant to serve on the Design Firm Selection Panel, seconded by Commissioner Grimmer. The motion was approved with a 5-0 vote. The Board and Executive Director Nelson discussed how long the selected consultant would stay involved with the CRC Project.

ITEM 7 Comments by Board

Commissioner Nixon stated that he will not be able to attend the next board meeting and is not sure if he will be available by phone. He will let the staff and commissioners know prior to the meeting. Commissioner Kingsbury asked about the subcommittees for the CRC and if PenMet Staff will be setting up the meeting agendas and schedules. President Hill shared that she was approached by a Gig Harbor Dragon Boat representative about PenMet Parks participating in the Gig Harbor Paddlers Cup as in previous years. She sought and received approval from the board to move forward with reserving a boat for PenMet Parks staff and families.

ITEM 8 Next Board Meetings: Tues. March 3, 2020 (Study and Regular) at City Hall location

ITEM 9 Executive Session: None

ITEM 10 Adjournment

Commissioner Hill adjourned the meeting at 8:20 pm

APPROVED BY THE BOARD ON: _____



President



Clerk

Submitted by: *Stacie Snuffin*